



EVALUATOR REPORT GUIDE

Date of Report
Reviewer Name
Unit Reviewed
Dates of Review

1) General Comments

- a) Provide a brief summary of the nature of the review.

2) Self-Study Comments

- a) Describe the quality of the self-study document. Summarize keys issues that were brought to the attention of the reviewer(s) during meetings with administrators, faculty, staff, and students and issues highlighted in the self-study document.
 - Mission
 - Goals/Standards
 - Assessment
 - Student Profile
 - Faculty/Staff Profile
 - Decision-Making & Communication
 - Resources
 - Review Summary

3) Reviewer(s) Commendations/Recommendations

- a) Describe the strengths and weaknesses identified during the review, and any/all recommendations offered.

Note: Evaluators must submit a draft to the unit leader for factual correction prior to submitting the final report.